Australian Government

Department of Infrastructure, Transport, Regional Development and Local Government

Application for Approval to Import a Vehicle

It is strongly recommended that you do not ship your vehicle until after you receive your Import Approval

- Carefully read *Importing Vehicles to Australia* by the Department of Infrastructure, Transport, Regional Development and Local Government, before completing this form. Download it from www.infrastructure.gov.au/roads/vehicle_regulation/bulletin/importing_vehicles/index.aspx
- Any missing documents or incomplete applications will delay the issuing Import Approval. You will need an Import Approval to take delivery of your vehicle from the Australian Port of entry.
- Allow up to 17 days from receipt of your application and all documentation for processing and issue of an Approval.

Part 1 - Application

Is this your first application? ☐ Yes ☐ No

COMPLETE PART A OR PART B ONLY

A – Applicants Personal Details

Title - Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

Full Name of Owner (to whom approval to be issued)

Date of Birth / /

Address

Postcode:

Email

Phone ( )

Fax ( )

B – Company Details

Company Name

Company Representative Name

Position Title

Company ACN / ABN No

Address

Post Code:

Email

Phone ( )

Fax ( )

Part 2 - Agent

You may nominate a Freight Forwarding Agent or other Agent to act on your behalf. Please note that if any further information is required your Agent will be contacted.

Contact name

Company name

Phone ( )

Fax ( )

Email

Part 3 – Vehicle Details

Date of Manufacture

Month (if known) Year

Motorcycle ☐ Car ☐ Caravan ☐

Trailer ☐ Truck ☐ 5th Wheeler ☐

Other

Make

Model

Vehicle Identification Number or Chassis Number

Total number of vehicles

If there is more than one vehicle, attach a clear list of details.

Current physical location of vehicle(s)

Which country was the vehicle first offered for sale (if known)

Continue on the following page ➡

Part 4 – Vehicles manufactured before 1 January 1989 – Regulation 18 issued under Motor Vehicles Standards Regulations 1989

Was the vehicle manufactured before 1 January 1989? **Yes** ☐ Go to Part 13 **No** ☐ Go to Part 5

➡ *Refer to page **5** of the brochure for documents to be **submitted***

Note: If you qualify for the Personal Imports requirements you may import your vehicle under Part **8**.

Part 5 – Trailers Up to 4.5 ATM – New and Used - Regulation 11 issued under the Motor Vehicles Standards Regulations 1989

Is the vehicle a trailer up to 4.5 ATM **Yes** ☐ Complete the following then Go to Part 13 **No** ☐ Go to Part 6

What is the Aggregate Trailer Mass (ATM) of the trailer? ☐

What is the Gross Trailer Mass (GTM) ☐

What is the Tare Mass? ☐

What is the overall width of the trailer? ☐

➡ *Refer to page **7-12** of the brochure for documents to be **submitted***

Part 6 – Trailers over 4.5 ATM - New - Regulation 14 or 16 issued under the Motor Vehicles Standards Regulations 1989

Is the vehicle a trailer over 4.5 ATM and new **Yes** ☐ Complete the following then go to Part 13 **No** ☐ Go to Part 7

What is the Aggregate Trailer Mass (ATM) of the trailer? ☐

What is the overall width of the trailer ☐

Under which scheme are you applying to import the trailer

New Full Volume Test

Licence No ☐

Production Facility No ☐

Design Facility No ☐

New Low Volume Test

Licence No ☐

OR Do you have an Identification Plate Approval (IPA for this make and Model) IPA No ☐

➡ *Refer to page **7-12** of the brochure for documents to be **submitted***

Part 7 – Trailers over 4.5 ATM - Used – Section 19 issued under the Motor Vehicles Standards Act 1989

Is the Trailer used and over 4.5 tonne ATM? **Yes** ☐ Complete the following then go to Part 13 **No** ☐ Go to Part 8

What is the Aggregate Trailer Mass (ATM) of the trailer? ☐

What is the Gross Trailer Mass (GTM) ☐

What is the Tare Mass ☐

What is the overall width of the trailer ☐

➡ *Refer to page **7-12** of the brochure for documents to be **submitted***

Part 8 – Australian Identification Plate fitted - 17 issued under the Motor Vehicle Standards Act 1989

Does the vehicle have an Australian Compliance Plate fitted? **Yes** ☐ Complete the following then go to Part 13 **No** ☐ Go to Part 9

Has the vehicle had any modification while overseas? **Yes** ☐ Go to Part 13 **No** ☐ Go to Part 9
(please include a detailed description of the modifications with this application)

For vehicles that have undergone significant modifications please see the brochure to understand the options for importation.

➡ *Refer to page **18** of the brochure for documents to be **submitted***

Part 9 – Letter of Compliance – Regulation 12 issued under the Motor Vehicle Standards Regulations 1989

Do you have a letter of compliance? **Yes** ☐ Go to Part 13 **No** ☐ Go to Part 10

➡ *Refer to page **13** of the brochure for documents to be **submitted***

Part 10 – Personal Imports – Regulation 13 issued under the Motor Vehicle Standards Regulations 1989

Do you have evidence of not less than twelve continuous month's overseas ownership and use of the vehicle? **Yes** ☐ Complete the following then go to Part 13 **No** ☐ Go to Part 11

Date of your arrival in overseas country where vehicle was first registered ☐ / /

Date of first overseas registration of vehicle in your name ☐ / /

Date you stopped / intend stopping using the vehicle overseas ☐ / ☐ / ☐

Date you are returning / coming to Australia ☐ / ☐ / ☐

➡ *Refer to pages **14-17** of the brochure for documents to be **submitted***

Part 11 – Closed Circuit Racing/Rally – Regulation 18(1)(c) or 18(1)(e) of the Motor Vehicle Standards Regulations 1989

Do you intend using the vehicle for closed circuit racing? or	**Yes**	☐ Go to Part 13	**No**	☐ Go to Part 12
Rally racing?	**Yes**	☐ Go to Part 13	**No**	☐ Go to Part 12

➡ *Refer to page **19** of the brochure for documents to be **submitted***

Part 12 – Off Road Vehicles – Regulation 17 and Regulation 11 of the Motor Vehicle Standards Regulations 1989

Is your vehicle a vehicle manufactured as an off road vehicle or a special purpose vehicle?	**Yes**	☐ Go to Part 13	**No**	☐ Go to Part 13
Is your vehicle a power assisted pedal cycle with a maximum power output of 200w or less?	**Yes**	☐ Go to Part 13	**No**	☐ Go to Part 13

➡ *Refer to pages **21-23** of the brochure for documents to be **submitted***

Personal information provided is covered by the *Commonwealth Privacy Act of 1988*. The storage, use and disclosure of any personal information collected will be subject to the Commonwealth Information Privacy Principles.

Part 13 – Declaration – Applicant to Sign

If you have ticked no to all of the above Parts, then you do not qualify to import your vehicle.

I declare that the information provided is true and correct and agree to the information being provided to other government agencies.

This form must be signed by the Applicant ONLY.

Signature:	Full Name:	Date:
		/ /

WARNING

Any false or misleading information provided is an offence under Chapter 2 (except Part 2.5) of the Criminal Code. Importing a non-standard vehicle without approval is an offence and may incur a penalty or a fine up to 120 penalty points, 1 penalty point equals $110 (as at 2/2/00) for each offence.

A Fee of $50.00 must accompany this application. Please select one of the following payment options:

☐ Cheque — *Cheque/money order payable to:* ☐ Bankcard ☐ MasterCard ☐ Visa

☐ Money Order — **Receiver of public monies**

☐ Credit Card — *Complete details* Cardholder's Name

Credit card number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Expiry date: ☐☐ ☐☐

Cardholder's Signature

Departmental officers will debit the fee from your account. Alternatively, applications forwarded by post may be paid for by including a cheque or money order in Australian Dollars for $50.00 (Cheques must be drawn from Australian financial institutions)

As set out in Schedule 2 of the Motor Vehicle Standards Regulations, this is a fee for lodging an application. Refunds will not be given, even if an application is withdrawn before a decision is made. To avoid being charged multiple application fees, importers are advised that when they are applying to import more than one vehicle, to attach a clear list setting out the following information for each vehicle.

Build Date, Make Model, Chassis number or VIN, Vehicle Type

Additional information identifying the section on the Application form under which each vehicle is eligible.

Where more than 1 application form is submitted, a $50 fee will be charged for each application.

Address for application and enquiries

The Administrator of Vehicle Standards:	Phone:	1800 815 272 if calling within Australia
Vehicle Safety Standards	Phone:	61 26274 7444 outside Australia
GPO Box 594	Fax:	(02) 6274 6013
Canberra ACT 2601	Email:	vimports@infrastructure.gov.au

Internet: www.infrastructure.gov.au/roads/vehicle_regulation/bulletin/importing_vehicles/index.aspx